

# Travel Approval Form

Department: District Attorney

Event Name: Crimes Against Children 2024

Location: Sheraton Dallas Hotel

Event Dates: Aug. 11-15, 2024

Purpose:  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

Name of Attendees:

Christy May \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Court Decision:  
This section to be completed by County Judge's Office



July 22, 2024

### Required Documents Checklist:

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

#### Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

#### For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Mary Carlson



## Christy May

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**From:** Crimes Against Children Conference Planning Team <conference@dcac.org>  
**Sent:** Wednesday, June 12, 2024 4:15 PM  
**To:** Christy May  
**Subject:** Payment Confirmation/Receipt for 36th Annual Crimes Against Children Conference

You don't often get email from conference@dcac.org. [Learn why this is important](#)

**CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.**

Your payment for the 36th Annual Crimes Against Children Conference event has been successfully processed. Please save this email for your records.

### Transaction Information

Item	Transaction Information	Quantity	Amount
General Attendee	\$895.00	1	\$895.00
<b>Transaction Total</b>			<b>\$895.00</b>

Registration Confirmation Number: CLNMNSBCBVS

[View your registration](#)

If you have any questions about this transaction or email, please contact Crimes Against Children Conference Planning Team directly at conference@dcac.org.

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# CACC SCHEDULE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
<p><b>11:00 AM - 7:00 PM</b>  <b>Beat the Crowd</b>            Conference Check-In is on the 2nd Floor of the Sheraton Conference Center.</p> <p><b>CACC Orientation &amp; Tour</b>            More details coming soon!</p> <p><b>4:30 PM - 6:30 PM</b>            Opening Plenary</p>	<p><b>7:00 AM - 8:30 AM</b>            Light Continental Breakfast &amp; Registration Check-In</p> <p><b>8:30 AM - 9:45 AM</b>            Workshops</p> <p><b>9:45 AM - 10:15 AM</b>            Morning Break (Refreshments Provided)</p> <p><b>10:15 AM - 11:30 AM</b>            Workshops</p> <p><b>11:30 AM - 12:00 PM</b>            Intermission - Flex Time for Lunch (On Your Own)</p> <p><b>12:00 PM - 1:15 PM</b>            Workshops</p> <p><b>1:15 PM - 1:45 PM</b>            Intermission - Flex Time for Lunch (On Your Own)</p> <p><b>1:45 PM - 3:00 PM</b>            Workshops</p> <p><b>3:00 PM - 3:30 PM</b>            Afternoon Break (Refreshments &amp; Snacks Provided)</p> <p><b>3:30 PM - 4:45 PM</b>            Workshops</p> <p><b>4:45 PM - 5:15 PM</b>            Intermission (NO Refreshments Provided)</p> <p><b>5:15 PM - 6:30 PM</b>            Late Sessions</p> <p><b>5:30 PM - 7:30 PM</b>            Monday Night Networking (Optional)</p>	<p><b>7:00 AM - 8:30 AM</b>            Light Continental Breakfast &amp; Registration Check-In</p> <p><b>8:30 AM - 9:45 AM</b>            Workshops</p> <p><b>9:45 AM - 10:15 AM</b>            Morning Break (Refreshments Provided)</p> <p><b>10:15 AM - 11:30 AM</b>            Workshops</p> <p><b>11:30 AM - 12:00 PM</b>            Intermission - Flex Time for Lunch (On Your Own)</p> <p><b>12:00 PM - 1:15 PM</b>            Workshops</p> <p><b>1:15 PM - 1:45 PM</b>            Intermission - Flex Time for Lunch (On Your Own)</p> <p><b>1:45 PM - 3:00 PM</b>            Workshops</p> <p><b>3:00 PM - 3:30 PM</b>            Afternoon Break (Refreshments &amp; Snacks Provided)</p> <p><b>3:30 PM - 4:45 PM</b>            Workshops</p> <p><b>4:45 PM - 5:15 PM</b>            Intermission (NO Refreshments Provided)</p> <p><b>5:15 PM - 6:30 PM</b>            Late Sessions</p> <p><b>6:00 PM - 10:30 PM</b>            Dallas Police Association Hospitality Event (Optional)</p>	<p><b>7:00 AM - 8:30 AM</b>            Light Continental Breakfast &amp; Registration Check-In</p> <p><b>8:30 AM - 9:45 AM</b>            Workshops</p> <p><b>9:45 AM - 10:15 AM</b>            Morning Break (Refreshments Provided)</p> <p><b>10:15 AM - 11:30 AM</b>            Workshops</p> <p><b>11:30 AM - 12:00 PM</b>            Intermission - Flex Time for Lunch (On Your Own)</p> <p><b>12:00 PM - 1:15 PM</b>            Workshops</p> <p><b>1:15 PM - 1:45 PM</b>            Intermission - Flex Time for Lunch (On Your Own)</p> <p><b>1:45 PM - 3:00 PM</b>            Workshops</p> <p><b>3:00 PM - 3:30 PM</b>            Afternoon Break (Refreshments &amp; Snacks Provided)</p> <p><b>3:30 PM - 4:45 PM</b>            Workshops</p> <p><b>7:00 PM - 12:00 AM</b>            Wednesday Night Social (Optional)</p>	<p><b>7:00 AM - 8:30 AM</b>            Light Continental Breakfast &amp; Registration Check-In</p> <p><b>8:30 AM - 9:45 AM</b>            Workshops</p> <p><b>9:45 AM - 10:15 AM</b>            Morning Break (Refreshments Provided)</p> <p><b>10:15 AM - 11:30 AM</b>            Workshops</p> <p><b>11:30 AM</b>            Conference Concludes</p>



**Christy May**

**From:** Sheraton Dallas Hotel Team <info@cvent.com>  
**Sent:** Wednesday, June 12, 2024 4:28 PM  
**To:** Christy May  
**Subject:** Sheraton Dallas Hotel Reservation Confirmation

You don't often get email from info@cvent.com. [Learn why this is important](#)

**CAUTION: This email originated from outside of the Johnson County email system.  
Use care when opening links or attachments. Report suspicious emails.**



Crimes Against Children Conference 2024 ~ Aug 11, 2024 - Aug 15, 2024 ~ Sheraton Dallas Hotel

Dear Christy May,

We are pleased to confirm your reservations at the Sheraton Dallas Hotel. The staff of the Sheraton Dallas Hotel is looking forward to your arrival as part of the Crimes Against Children Conference 2024.

**Should your travel plans change and you need to make changes to your reservations, please [click here](#) .**

We look forward to welcoming you to the Sheraton Dallas Hotel.

- The Staff of the Sheraton Dallas Hotel

**Reservation Details**

Online Confirmation:	PUVCFEET
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